



Assistant Accountant

Orange NSW

Paraway Pastoral Company Limited owns and operates a diversified portfolio of large scale cattle and sheep stations across the eastern states of Australia. Paraway is one of Australia's largest pastoral land owners and operators with a total combined land holding of over 4.4 million hectares. Our Company is undergoing significant growth which has seen an expansion of positions available across the business.

We are currently seeking an **Assistant Accountant** to join our growing finance team to support our business.

Your responsibilities will include, but not be limited to:

- Processing journals and performing reconciliations of accounts
- Processing payments and invoices accurately and within expected time periods
- Verifying accounts and making corrections where appropriate
- Assisting with preparing BAS and tax returns
- Assisting with banking and cash flow management
- Assisting with month end reports
- Participating in process improvements and other team projects

Applications are invited from proven performers with the ability to demonstrate the following competencies:

- Tertiary qualifications in accounting or a related discipline and have 2-3 years' experience in a hands on financial processing role in a high volume corporate environment
- Strong attention to detail with an ability to work under pressure
- Team player with a positive mindset and a willingness to learn
- Excellent organisational skills with the ability to prioritise workloads, meet competing demands and be self-driven
- Experience in MYOB would be considered advantageous.

Reporting to the Financial Control and Analytics Manager, this role will form an important part of the team with opportunity for future development.

This is a fantastic opportunity to work for an employer who drives a high performance culture whilst enjoying the benefit of living in a regional city.

Remuneration will be commensurate with experience. Enquiries are to be directed to employment@paraway.com.au. Applications close 23 November 2018. Applications are to include a one page cover letter addressing your suitability for the position and a resume outlining your experience, to: employment@paraway.com.au